

NATIONAL ASSOCIATION OF LETTER CARRIERS  
BRANCH 522  
BLOOMINGTON, ILLINOIS

BY-LAWS

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ARTICLE 1 b b

This organization shall be known as M.T. Finnan Branch 522, National Association of Letter Carriers, Bloomington, Illinois.

ARTICLE 2

A) Monthly meetings shall be held on the second Monday of each month at 7:00 P.M.

B) Place of meeting: 510 E. Washington Street, Suite 306, Bloomington, Illinois unless otherwise designated by the Branch President.

ARTICLE 3

A) At least five (5) members must be present to constitute a quorum.

B) No meeting may be held without the presence of a quorum. No person this is not a member of this branch or a brother branch of the National Association of Letter Carriers may be present during the business portion of the meeting.

ARTICLE 4

A) There shall be no dues assessed retired members. Any dues withheld from a retired member shall be refunded yearly by the Branch. Branch dues shall be the same as required by ARTICLE 7, Section 2 of the N.A.L.C Constitution.

B) All active members shall pay any assessment levied by the Branch. Special and general assessments may only be levied by a 2/3 secret ballot vote of the Branch.

C) A form 1187 shall be completed by any person requesting membership in the Branch.

D) Be it further provided that as of August 1, 1978 any raise in the National or State per capita tax shall cause the dues of Branch 522 to automatically be increased to cover such raise.

E) Any member who remains in a leave without pay status for an extended period of time due to

ARTICLE 6

reimbursement, that being the higher of the rates involved.

7) Those individuals holding more than one office shall receive only one rate of

6) The Union Stewards/Alternate Union Stewards shall receive reimbursement for unitemized office expenses in the amount of \$25.00 per month paid semi-annually.

5) The Health Benefits Representative shall receive reimbursement for unitemized office expenses in the amount of \$50.00 per month paid semi-annually.

4) The Treasurer shall receive reimbursement for unitemized office expenses in the amount of \$50.00 per month paid semi-annually.

3) The Recording Secretary shall receive reimbursement for unitemized office expenses in the amount of \$50.00 per month paid semi-annually.

2) The Vice-President shall receive reimbursement for unitemized office expenses in the amount of \$50.00 per month paid semi-annually.

1) The President shall receive reimbursement for unitemized office expenses in the amount of \$125.00 per month paid semi-annually and also receive reimbursement for telephone expenses in the amount of \$40.00 per month paid monthly.

E) Payments to officers of the Branch:

D) If an election is needed for any office the President shall appoint an election committee and all voting shall be made by written ballot.

C) Nominations of officers shall be made from the floor during the November Branch meeting. Any member making a nomination must have approval of the person being nominated.

B) Stewards and Alternate stewards shall be appointed by the President.

A) Officers of the Branch shall be elected during the December meeting of even numbered years for a term of two years. Those offices to be President, Vice President, Recording Secretary, Treasurer, Health Benefits Representative, Sergeant of Arms and a Board of Trustees composed of three members. A notice of nominations and elections stating time, place and date shall be submitted to the Postal Record publication by the Recording Secretary in a timely manner.

ARTICLE 5

medical reasons will have his/her dues waived by the Branch.

A) Delegates to the State Convention shall consist of the President, Vice-President, Recording Secretary and the Treasurer. Additional delegates shall be elected to fill the quota as determined by the State Association.

B) Any member in good standing shall be eligible for election to any function. However, in order to be eligible for remuneration by the Branch, a member must have attended eight (8) of the twelve (12) previous meetings to the election of said function. Upon nomination, any candidate must verify that he/she has not served in any supervisory capacity for twenty four (24) months prior to the nomination. If a member decides to accept a supervisory position, he/she must immediately vacate any Branch office or appointment and will not be eligible for any Branch office or appointment for a period of twenty-four (24) months after termination of such supervisory status.

C) Delegates to the State Convention or other functions, at which they represent the Branch and are eligible for remuneration of their expenses by the Branch, shall be expected to attend all sessions of the convention or function unless excused by the Branch President. Those delegates or representatives found to be in violation may be asked to repay part or all of those monies paid to them by the Branch as remuneration.

D) Any member in good standing elected to serve as a delegate to a State Convention shall be paid a mileage per diem based on the current rate listed by the U.S. Dept. of Labor; two nights lodging at the single rate; registration fee; \$85.00 for meals and other expenses. All of the above provisions shall be subject to approval by the Executive Board with primary consideration being given to the current financial conditions of the Branch at the time of the nominations of delegates.

E) Delegates to the State/National Convention shall be nominated at the August meeting and elected at the September meeting preceding the State/National Convention.  
F) Delegates to the National Convention shall be paid in this manner:  
1) Travel Expense: a reasonable amount for airfare or ground transportation to and from the site of the Convention.  
2) Lodging expense: a reasonable amount to cover 7 nights at the single rate.

3) Meals - A maximum of \$250.00

All of the above provisions shall be subject to approval by the Executive Board. Primary consideration should be given according to the financial condition of the Branch at that time. BUT

G) The following officers or appointees may be eligible for payment of time spent when they are authorized by the Branch to attend a meeting, school, rally or other function, as a representative of the Branch. Said officers to be: President, Vice-President, Recording Secretary, Treasurer, Health Benefits Representative, Stewards or any other member in good standing as approved by the Executive Board.

Executive Decision

H) Eligibility for payment of time spent shall be determined at the time of appointment or authorization at a Branch meeting or at the discretion of the Executive Board when time does not permit a Branch meeting for approval.

I) Payment for time spent shall be at the member's regular straight time hourly rate. Time spent shall be paid in addition to other remuneration such as travel expense, lodging, meals and other expenses.

J) Whenever a motion is made at a regular Branch meeting to appropriate funds or other Branch expenses, the maker of the motion shall provide the Recording Secretary with the name and complete mailing address to which the appropriation was made.

K) Any time Branch funds are extended to any member to attend any function; said member shall submit a written or oral report of that function at the next regular Branch meeting.

ARTICLE 7

A) The President shall appoint all committees, standing or special, with the exception of the Executive Board, which shall consist of the President, Vice-President, Recording Secretary and Treasurer.

B) The Executive Board is to act as an intermediary between the Branch and all interested parties and the supervise Branch activities between meetings.

C) The Audit Committee is to audit the books of the Financial Secretary and the Treasurer prior to the January and July Branch meetings.

D) The Executive Board shall have the authority to make expenditures necessary for the normal monthly operation of the Branch.

ARTICLE 8

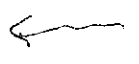
A) Retired members shall be tendered a retirement MALC pin and a gift of \$100.00.

ARTICLE 9

A) Anything not embodied in these By-laws shall be taken from the Constitution of the Subordinate Branches as set forth in the National Constitution of the National Association of Letter Carriers.

B) These By-laws may be amended by a 2/3 vote of the members present at the next regular meeting after introduction and passage by the Branch at a regular meeting. Members shall notified in writing ten days before a vote is taken of prospective By-law changes. Any proposed change in the By-laws

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shall be submitted in writing.  
C) These By-laws shall be reviewed by a committee chaired by the Vice-President and appointed during the January meeting of odd-numbered years.